



# Ohio Board of Nursing

[www.nursing.ohio.gov](http://www.nursing.ohio.gov)

17 S. High Street, Suite 660 • Columbus, Ohio 43215-3466 • 614-466-3947

## Steps to Complete for RNs Applying for APRN Licensure

This document can be used as a guide when you apply for APRN Licensure<sup>1</sup>. Please note the differences in requirements, as specified, based on the four APRN designations of CNP, CNS, CNM, and CRNA.

Beginning in September 2021, two questions on the application must be answered “yes” to proceed with the application. This assures that when you submit the application, you have met the requirements.

- Do you currently hold a master’s or doctoral degree with a major in a nursing specialty that qualified you to take an APRN national certification examination of a national certifying organization approved by the Board?
- Do you currently hold APRN national certification from a Board approved national certifying organization?

### Initial APRN Licensure

- Licensed as an RN
- Completion of a master’s or doctoral degree with a major in a nursing specialty that qualifies you to take an APRN national certification examination
- Official transcript showing a master’s or doctoral degree emailed directly from the APRN education program to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov).
  - For CNP, CNS and CNM applicants, the transcript must also reflect an advanced pharmacology course completed within the last five years
- National certification emailed directly from an approved National Certification Organization to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov)
- Continuing education in Ohio law and rules that govern schedule II prescribing for those applying for a CNP, CNS and CNM license if you completed an APRN program not located in Ohio
- Court documents or other information, if applicable, uploaded with the application

### Reciprocity<sup>2</sup> APRN Licensure

Upon receipt of your APRN application, if you are licensed as an RN or hold a temporary permit as an RN in Ohio, the Board may issue an APRN temporary permit which authorizes you to practice as an APRN until you complete the application process. APRN temporary permits may be issued based on verification from another state/jurisdiction, emailed to

<sup>1</sup> The Ohio eLicense system refers to the APRN license as an “endorsement” added to the RN license.

<sup>2</sup> Ohio law refers to this as “licensure by endorsement”. See ORC 4723.41(C). But the more commonly used term is licensure by “reciprocity”.

[licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov), that you hold a valid, unrestricted license in that state/jurisdiction.

#### Out-of-State CNPs, CNSs, and CNMs Applying for Reciprocity

- Two-hours of continuing education in Ohio laws that govern drugs and prescriptive authority
- Official transcript showing a master's or doctoral degree<sup>3</sup> and an advanced pharmacology course emailed directly from the APRN education program to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov)
- Documentation of prescribing in another jurisdiction for a continuous period of 1 year within the last 3 years, including some controlled substances
- National certification<sup>4</sup> emailed directly from an approved National Certification Organization to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov)
- Application for Endorsement, including payment of fees
- Court documents or other information, if applicable, uploaded with the application

#### Out-of-State CRNAs Applying for Reciprocity

- Official transcript showing a master's or doctoral degree<sup>5</sup> emailed directly from the APRN education program to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov)
- National certification emailed directly from an approved National Certification Organization to [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov)
- Application for Endorsement, including payment of fees
- Court documents or other information, if applicable, uploaded with the application

After submitting the application, return to your eLicense account and verify that your application reflects "submitted." If it reflects "pending" or "generate fee" it means you have not completed all the information, or you did not pay the fees.

If you have questions about the status of your application, review the Applicant Checklist in the Ohio eLicense portal, or email [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov).

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<sup>3</sup> Reciprocity applicants who are CNPs or CNMs are not required to hold a master's or graduate degree if national certification was obtained on or before December 31, 2000, and the national certification has been maintained (Section 4723.41(B)(2)(a), ORC). If you meet this grandfather provision, please email [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov).

<sup>4</sup> If reciprocity applicant is a CNS who obtained a master's or doctoral degree with a major in a clinical area of nursing from an educational institution accredited by a national or regional accrediting organization, the applicant is not required to have passed a national certification examination. (Section 4723.41(B)(2)(b)(i), ORC). If you meet this grandfather provision, please email [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov).

<sup>5</sup> Reciprocity applicants who are CRNAs are not required to hold a master's or graduate degree if national certification was obtained on or before December 31, 2000, and the national certification has been maintained (Section 4723.41(B)(2)(a), ORC). If you meet this grandfather provision, please email [licensureaprn@nursing.ohio.gov](mailto:licensureaprn@nursing.ohio.gov).