



## Reactivation/Reinstatement of Your Nursing License February 2021

- 1. Complete Continuing Education (CE) requirements** (see below). All CE must have been completed during the 24-month period immediately before the date of the application.
  - a. Do not submit CE documents with the application.** You are required to maintain CE documentation for six years and submit it to the Board upon request or audit.
  - CE documents must be in the form of a completion certificate issued by the CE provider and include the provider name, number of contact hours, and name of the OBN approver. A school transcript may also be used.
  - Category A is CE on Ohio Law and Rules approved by an OBN Approver or offered by an OBN approved provider unit headquartered in Ohio. For detailed information/FAQs about CE go to [www.nursing.ohio.gov](http://www.nursing.ohio.gov).
- 2. Apply** at [https://elicense.ohio.gov/OH\\_CommunitiesLogin](https://elicense.ohio.gov/OH_CommunitiesLogin) using the Reactivation/Reinstatement application. If you are not registered in Ohio eLicense, click on the "Do You Need Help Registering?" link. For questions, email [ReinstatementandReactivation@nursing.ohio.gov](mailto:ReinstatementandReactivation@nursing.ohio.gov).
- 3. Complete BCI (Civilian) and FBI (Federal) criminal records checks (CRCs) if your license has been inactive or lapsed for 5 years or more.** (See Rule 4723-14-03(E), OAC.) Go to [www.nursing.ohio.gov](http://www.nursing.ohio.gov) for information about obtaining and submitting CRCs.

**Has your Ohio license been inactive or lapsed less than 2 years?**

**OR**

**Do you have a current, valid license in another jurisdiction?**

**If you answer yes to either one of these questions, then the following 24 contact hours of CE are required:**

Category A – Ohio Law and Rule – 1 hour

General Nursing Practice – 23 hours

All CEs must have been completed during the 24-month period immediately BEFORE the date of the reinstatement or reactivation application

**Has your Ohio license been inactive or lapsed 2 years or more?**

**AND**

**You do not have a current, valid license in another jurisdiction?**

**If you answer yes to both of these questions, then the following 24 contact hours of CE are required:**

Category A – Ohio Law and Rule – 2 hours (scopes of practice RNs and LPNs, standards of safe practice, and nursing delegation)

Critical Thinking, Clinical Reasoning Nursing Process, or Nursing Judgment – 6 hours

Pharmacology – 6 hours (drug classifications, medication errors, and patient safety)

Clinical or Organizational Ethical Principles – 2 hours

Content relevant to Nurse's Practice – 8 hours

All CEs must have been completed during the 24-month period immediately BEFORE the date of the reinstatement or reactivation application.