



How to Apply for a Temporary Military License or Certificate (SB 7)

SB 7 (133rd General Assembly) authorizes state occupational licensing agencies, including the Ohio Board of Nursing, to issue six-year temporary military licenses or certificates (licenses) to members of the military and spouses who are licensed in another jurisdiction and have moved to Ohio for active duty. (Sections 4743.04(D) and 4743.041(B), ORC). If you have questions or need assistance, please email the Board at military@nursing.ohio.gov.

This applies to RNs; LPNs; APRNs; Dialysis Technicians; and Medication Aides. The licenses are valid for up to six years, must be renewed every two years, and there is no fee. For detailed information, go to <https://nursing.ohio.gov/wp-content/uploads/2020/07/Summary-SB7-bill.pdf>.

To submit an application, please complete the following process:

1. Go to the front page at <https://www.nursing.ohio.gov/> and click on the “Licensing Renew/Apply Online” large red button link.
2. Create an Ohio eLicense account if you do not have one, or log into your existing account if applicable.
3. Select the application for the type of license/certificate you are seeking (If you have questions or need assistance, please email the Board at military@nursing.ohio.gov):
 - a. **RN or LPN:** Select the Licensure by Endorsement (Reciprocity) Application.
 - b. **APRN:** Select the APRN License Application (used for initial licensure in Ohio and also for reciprocity if licensed in another state).
 - i. APRNs must be licensed RNs and therefore must obtain an active RN license or a RN temporary permit in order to apply for an SB 7 APRN reciprocity license. Use the RN Licensure by Endorsement (Reciprocity) Application.
 - c. **Dialysis Technician:** Select the Dialysis Technician Certification Application (used for initial certification in Ohio and also for reciprocity if certified in another state).
 - d. **Medication Aide:** Select the Medication Aide Certification Application (used for initial certification in Ohio and also for reciprocity if certified in another state).
4. Review the instructions and complete the application. Note the first question under the section of the application labeled “Questions: “Are you or your spouse a member of the military who is seeking a SB 7 Temporary Military License?””
 - a. By answering “yes,” you will progress to the Temporary Military License section of the application; answer the questions and submit proof of active military service in Ohio and proof of marriage if you are the spouse of a member of the military.
 - b. In addition, the Board must receive your Criminal Records Checks, directly from the Ohio Bureau of Criminal Investigation and Information (BCI) before the Temporary Military License can be issued. For information about obtaining Criminal Records Checks, see https://nursing.ohio.gov/wp-content/uploads/2019/07/CRC_Process.pdf.
5. If you answer “no,” indicating that you are **not** requesting a SB 7 temporary military license, please complete the remainder of the application to receive an Ohio license or certificate.
6. **PLEASE NOTE:** If you are licensed in another state as a RN, LPN, or APRN, decide to apply for reciprocity in Ohio, and are **not** requesting a SB 7 temporary military license (answer “no,” to the SB 7 question), within **1-3 business days** you will be issued a **temporary permit (valid for up to 180 days) which authorizes you to practice immediately and then complete the licensing process.**

Thank you for your service. If you have questions or need assistance, please email the Board at military@nursing.ohio.gov.