



## **How Do I Change My NAME with the Board? Requests received online are processed in 2-3 business days**

- Go to [eLicense.ohio.gov](http://eLicense.ohio.gov)
- Log into your account
- Scroll to the panel displaying your license type and number
- Click the "Options" link on the appropriate license panel
- Click on the link "Change Name"
- Upload one of the following certified court records
  - Marriage Certificate/Abstract
  - Divorce Decree
  - Court Record indicating change of name
  - Documentation from another state/country consistent with the laws of that jurisdiction
- Click "Submit"

If you have difficulties logging into your account or uploading documents, contact the Customer Service Center at 614-466-3947, "Option 1" (weekdays 8am-5pm, except for holidays). If you need assistance after business hours, email [nursing.registration@das.ohio.gov](mailto:nursing.registration@das.ohio.gov) and include a brief description of the issue, your first and last name, telephone number, email address, and license number, if you have it.

For other questions, email [licensure@nursing.ohio.gov](mailto:licensure@nursing.ohio.gov) and include a brief description of the issue, your first and last name, telephone number, email address, and license number, if you have it.