



Advisory Groups and Board Committees

Board Member Policy B-09
Last review: January 2017

General Policies

1. The Board establishes Advisory Groups or Board Committees for the purpose of providing information and recommendations to the Board. The Board, at its discretion and unless otherwise specified in law, determines the structure of the group. The Board appoints members and Chairpersons. Board Members serve as Chairpersons.
2. The Board appoints three members of the Board to serve on the Board Hearing Committee annually. The Board also appoints two or three alternates who may serve in the absence of a member. One Board Hearing Committee member serves as the Presiding member.
3. Applications for appointments to an Advisory Group are provided through the Board website. A Board Committee reviews applications and makes recommendations to the Board for the appointment of Advisory Group members. Applicants must be licensed in Ohio, reside in Ohio, have an active, unrestricted license and/or certificate and no past disciplinary action to be considered for an Advisory Group.
4. An individual's appointment to the Advisory Group is for a term of two years, and the individual may be reappointed for an additional two-year term.
5. For a vacancy, the Board may appoint an individual to fill the unexpired term. If the unexpired term is for one year or more, the person appointed is eligible for reappointment to one additional full term. If the unexpired term is for less than one year, the person appointed is eligible for reappointment for two full terms. Individuals, who met the appointment criteria at the time of appointment but whose appointment criteria changes later, may complete the appointed term.
6. Members of Advisory Groups serve without compensation, but may receive their actual and necessary expenses incurred in the performance of their official duties (Section 4723.02, ORC; Section 4723.493, ORC). According to the Board Member Compensation and Reimbursement policy, Board members who serve as Chairpersons may be compensated for chairing the meeting and reimbursed for travel expenses, but are not compensated for preparation time.

7. Advisory Groups and Board Committee Meetings, except for the Board Hearing Committee, are held in accordance with the requirements of the Ohio Open Meetings Act. The Board Hearing Committee convenes to conduct Chapter 119., ORC, administrative hearings. Administrative hearings are open to the public in accordance with Chapter 119., ORC. The case discussions of the Board Hearing Committee are quasi-judicial and are not open to the public.
8. The Chairperson may provide a report to the Board or the meeting minutes may be provided to the Board. Minutes of meetings are maintained in the Board office.
9. Advisory Groups are similar to “standing committees.” These groups provide advice regarding the regulation of on-going Board programs such as regulation of nursing education and dialysis programs and approving continuing education. The law requires that Advisory Groups be given a specific charge in writing and report to the Board (Section 4723.02, ORC).
10. Advisory Groups are composed of public members, a Board member who serves as the Chairperson, and Board staff. Additional Board members may participate as members, as directed by the Board.
11. Advisory Group members are expected to attend meetings on a regular basis during each calendar year. If a member has frequent absences, the Chairperson may make a recommendation to the Board for removal of the individual from the Advisory Group. The Board may consider attendance as a factor for reappointment.
12. Board Committees, with the exception of standing committees, including the Committee on Prescriptive Governance and Advisory Committee on Advanced Practice Registered Nursing, are composed of Board members and established as needed to carry out specified tasks. Experts and other interested parties are asked to participate in discussions and provide review and comments regarding specific issues. A Board Committee ceases to exist upon completion of the task and reporting to the Board or upon the stated expiration of the Committee’s term.

Advisory Groups

Advisory Group on Dialysis

Members, appointment of members, and charge/purpose are set forth in Section 4723.71, ORC. Section 4723.71(B), ORC, specifies that the Board shall appoint, among others, a representative of the Ohio Hospital Association; a representative from the End-Stage Renal Disease Network; and a physician, recommended by the State Medical Board, who specializes in nephrology. If an individual is recommended by their respective organization or board to serve additional terms, the Board may appoint them to serve additional terms.

Advisory Group on Continuing Education

Members: One representative from each OBN Approver; four continuing education providers approved in Ohio; one individual who is actively involved with a national accreditation system for nursing continuing education.

Charge/purpose: Provide structure and systems to effectively monitor processes of the OBN Approver Units; provide comment and review on proposed revisions for the Nurse Practice Act and administrative rules relating to continuing education; and review findings of Board staff related to initial and re-approval applications of OBN Approvers.

A continuing education provider's appointment to the Advisory Group will not exceed two years, and the individual may be reappointed for one additional term. OBN Approvers are standing members of the Advisory Group with no limitation of terms.

Advisory Group on Nursing Education

Members: Two educators in PN programs; two educators in ADN programs; two educators in BSN programs; one educator in a Diploma program; one educator in an accelerated program; one nurse in acute care practice; one nurse in long-term care practice; one administrator or employer of nurses; one staff development nurse; one consumer; and two LPNs, one of whom may be the representative for long-term care practice.

Charge/purpose: Discuss information and issues related to nursing education programs; and provide comment and review on proposed revisions for the Nurse Practice Act and administrative rules relating to nursing education.

Standing Committees

Committee on Prescriptive Governance

Members, appointment of members, terms, and charge/purpose are set forth in Sections 4723.49, 4723.491, and 4723.492, ORC. The Committee develops recommendations regarding the authority to prescribe drugs and therapeutic devices pursuant to a certificate to prescribe, and effective April 4, 2017, a license to practice as an Advanced Practice Registered Nurse.

Advisory Committee on Advanced Practice Registered Nursing

Members, appointment of members and charge/purposes are set forth in Section 4723.493, ORC (as in effect April 4, 2017). The Committee advises the Board regarding the practice and regulation of APRNs and may make recommendations to the Committee on Prescriptive Governance.